

Date: Friday 3rd September 2021

Location: Microsoft Teams

Minute Taker: Michael Carden

Chair: Jasmin Gross

Attendees:

- Jasmin Gross Research Officer
- Reb Madsen Online Officer
- Saira Khan Coursework Officer
- Aarthi Ganapathy Carers Officer
- Nhat Khuong Nguyen Communications Officer
- Simran Kaur Sustainability Officer
- Michael Carden GUPSA Support and Events Coordinator

Apologies

- Jean Martin LGBTIQ+ Officer
- Cory Everdell Student Associations Manager (secretary & staff observer)
- Chantelle Hollenbach Student Associations Officer

Meeting Commenced at 2.12pm

AGENDA ITEM 1: Acknowledgment of Country

- J. Gross made acknowledgement of country.

AGENDA ITEM 2: Approval of Last Minutes

- Motion: To approve the previous GUPSA Board meeting minutes as being true and correct
 - o Moved: S. Kaur
 - o Seconded: A. Ganapathy
 - o Carried

AGENDA ITEM 3: Online Engagement & Food Delivery

- J. Gross opened up discussion around the online engagement points in the Board chat
- R. Madsen - Online engagement survey for new ideas and to better tweak existing services

- R. Madsen also raised clubs and online student access, are there clubs with an online component? Are online students encouraged to form clubs?
- There was a virtual clubs experience week in August but no communication about it. Checking web page more closely it appears that virtual experience week was in 2020 page not been updated
- Need to meet with Clubs Office, M.Carden to set in motion with Cory and Holly
- R.Madsen also spoke about space for online students to interact virtually like bulletin/discussion board or chat facilities such as in L@G but open to all online students not jus specific course or other groups
- Regular Grammarly rounds – collect data in process international/domestic, onshore/offshore, HDR/coursework, year of study
- Go card top ups
- VPN subscription offer

AGENDA ITEM 4: GUPSA Elections

- Via M. Carden, C. Everdell urged board members to start "tapping people on the shoulder" to try and encourage them to nominate. Nominations will be open 13th September to 17th September.

AGENDA ITEM 5: National Student Safety Survey

- Reference C. Everdell's recent email, M. Carden reminded Board members National Student Safety Survey will run from Mon Sept 6th - Sunday Oct 3rd. This survey is a follow-on from the 2016 survey conducted by the Australian Human Rights Commission and resulting Change the Course report, so will have students disclosing sensitive information which may trigger some students.
- If a student is distressed and requires immediate or after-hours support:
- The Griffith Mental Wellbeing Support Line provides support for students 24 hours a day, 7 days a week. You can contact the service on:
 - o phone 1300 785 442 or
 - o text 0488 884 146

AGENDA ITEM 6: Vygo Update

- Via M. Carden C.Everdell provided Vygo mentor profile - are any "standard" topics the board want students to complete for their profile (ie 'home campus')
- Suggestions include what study areas they are happy to help with in tutoring and mentoring
- Questions were raised re what is the average tutor fee, and merger of different Vygo elements without notification
- For next meeting full Vygo update including numbers, tutor fees, breakdown of mentors and tutors and engagements etc

AGENDA ITEM 10: Matters arising from Board Member Reports

- Simran – working on WALL, SCAVIFY; checking WALL page it was commented that it needs an update as last one seems to be 2019/20
- Khuong – raised concern about notification of HDR career activities being notified.
- Jasmin – trying to get guidelines for HDRs marking assessments. There are issues about the amount of time allowed for marking and variations across schools with casual contracts for

HDRs. M.Carden reminded Board that these are more industrial issues and with enterprise bargaining approaching should notify NTEU of these concerns.

- Aarthi raised issues of treatment of international HDRs, and those perceived to be international, by HDR convenors and other academic staff.

Next Meeting

- Tuesday 5 October, 9:30am

Meeting closed at 3.43pm

Signed _____  _____ Date: